A Quick Guide to your AMT Application

Create an Account

→ Visit www.americanmedtech.org
  » Click on login
  » Click on create an account
→ Follow the steps to create a profile
  » Find your school
    • Connect your profile to your school by clicking on search for school
    • Enter your school’s organization ID and search
      ▪ Ask your program director or instructor
    • Click on your school
→ Remember your login information, you will need it to apply

Apply online

→ You can apply online right from the profile confirmation page
  » You will need to login again
→ Choose your certification and the education route, click on next
→ Complete your personal information
→ Move on to Education and training
  » Complete all known information
  » Connect your profile to your school again by clicking on search for school
    • This will look the same as it did in the create an account section
  » Enter your school’s organization ID and search
    • Click on your school
Complete the application

→ Skip the employment history section by scrolling and clicking on continue to examinee agreement.
→ Read the examinee agreement, click agree and submit.

→ Continue to the payment screen
  » If you are paying, click on credit card, enter your information and click on process order
  » If your school will be paying for your application, click on my organization will pay
    • Ask your program director or instructor for a coupon code to enter in the space provided
    • Click on process order to complete your application
→ Your application is complete!

→ Visit your AMT Portal by logging in to access:
  » Application summary
  » Acknowledgment letter
  » Authorization to test letter
  » Practice exam

About your Application

» Good for one year
» Allow 1-2 weeks for processing
» Pay by credit/debit card OR if your school is paying, they will provide you with a coupon code
» Fee is non-refundable

Scheduling your Exam

» Once your application gets processed you will be sent an e-mail with directions on how to schedule your exam
» Exams are scheduled at Pearson VUE testing centers, unless your school is registered as a testing site
» AMT cannot schedule your exam for you
» The Pearson VUE profile you create for the exam is separate from your AMT account