

# NEVADA STATE SOCIETY OF AMERICAN MEDICAL TECHNOLOGISTS BYLAWS

## **PREAMBLE**

This organization shall be known as the Nevada State Society of American Medical Technologists (AMT). It shall be an unorganized constituent state society of AMT. Its purposes shall be the advancing of the purposes and principles of AMT, advancing the standards and the professions of its certificants, and the promotion of educational and social advantages and functions for its members. It shall be operated as a non-profit organization under the laws of Nevada.

## **ARTICLE I** **MEMBERS**

All members of AMT resident in this state holding any class of membership in AMT shall be members of the same class of this society. The voting members of this society shall be the members whose current AMT dues are paid. This society may accord affiliate membership to a person or student membership, and provide for dues for such persons, pursuant to guidelines established by the AMT Board of Directors but such members may not vote nor hold office.

## **ARTICLE II** **DUES**

1. The annual state renewal membership fees for AMT certificants are included with AMT annual dues. State dues are refunded to the State Society from AMT.
2. All dues and other revenues of this society shall be used only for the purposes of this society and no part of such revenues shall be used for the private benefit of any member.

## **ARTICLE III** **MEETINGS**

Section 1. State Membership Meeting - The Nevada State Society shall hold at least one (1) meeting of the membership each calendar year at various locations within the state to be determined by the Board of Directors.

Section 2. Notification of Members - Meeting notices shall be mailed to all members (by US Postal Service or electronic mail) and posted on the Nevada State Society website at least thirty (30) days prior to the meeting.

Section 3. Special Meetings - Special meetings may be called at the discretion of the President of the Board of Directors. All State Society members shall be notified by regular or electronic mail fourteen (14) days in advance of the meeting.

Section 4. Communication - The Nevada State Society may conduct official business by way of electronic communication which may include, but is not limited to, telephone conferencing, electronic mail (e-mail), "web" meetings via the internet or any other reliable method of electronic communication. The Board of Directors will determine the manner in which meetings will be conducted, which may include both in-person and electronic participation simultaneously. All such meetings are subject to the required notification criteria listed in Section 2 and Section 3.

Section 5. Accountability - The Nevada State Society shall establish a system to account for participants who attend via electronic means. The system shall allow such participants to verify their attendance, to hear presentations, to present and discuss resolutions, to vote and to participate in other items of business conducted during the meeting.

#### ARTICLE IV OFFICERS AND DIRECTORS

1. Officers. The officers of the Nevada State Society shall include a President, Vice-President, Secretary and Treasurer. The offices of Secretary and Treasurer may be combined at the discretion of the Board of Directors. These officers shall have the duties and powers usually exercised and held by such officers in associations of this type and such as shall be given them by AMT and the Board of Directors of the Nevada State Society.

2. Qualifications. The President and Vice-President shall have been a member of AMT for two (2) years prior to taking office. The Secretary and Treasurer shall have been active members of AMT for at least one year prior to taking office.

3. All officers shall have been elected by majority vote at the annual business meeting of the odd years (every other year).

4. All officers shall be elected for a two year term, which term shall begin immediately upon adjournment of the annual business meeting in which elections were held.

5. The duties of the officers shall be in accordance with the AMT State Officers Manual (latest edition). The Board of Directors shall plan, manage, and conduct all business affairs of the Nevada State Society with established AMT policy.

6. The Board of Directors shall consist of the officers of the Nevada State Society, the editor of the Nevada State Society publication, and at least two (2) at-large directors.

7. The at-large directors shall be elected by a majority vote every other year the annual business meeting. The editor shall be appointed by, and serve at the pleasure of, the Board.

8. In the event of vacancy in the office of the President, the Vice-President shall succeed to the presidency. Any other vacancies of Board members, including elective officer, shall be filled by presidential appointment with approval of the Board of Directors.

9. The Board of Directors shall meet at the call of the President, or three (3) directors, on ten (10) day written notice or e-mail. At least two (2) meetings of the Board shall be held in each calendar year, such meetings may be held in conjunction with the meetings of the membership. A minimum of three (3) Board members shall constitute a quorum.

## ARTICLE V COMMITTEES

1. The committees of the Nevada State Society may consist of:
  - a. Membership Committee
  - b. Scientific Committee
  - c. Publicity Committee
  - d. Publications Committee
  - e. Legislative Committee
  - f. Auditing Committee
  - g. Nominating Committee
  - h. Education/Student
  - i. Other such committees as the Board may from time to time create
2. The President shall appoint the members of all standing committees subject to the Board's approval.
3. The Nominating Committee shall prepare and submit a slate of candidates for election at the annual business meeting every other year. Nominations shall be open to the floor.

## ARTICLE VI DELEGATES

Section 1. Representation - The society shall be entitled to representation at the Annual Business Meeting by membership class. The quota of which will be determined by the size of membership in accordance with Article IV, Section 2 of the AMT Bylaws.

Section 2. Qualifications - All delegates (primary and alternates) shall have attended, within the past year, at least one business meeting prior to the AMT Annual

Business Meeting. Delegates must have current AMT dues paid and be duly elected at the state meeting to represent the Nevada State Society.

Section 3. Responsibilities - Delegates shall fulfill all of their responsibilities as defined in the current AMT State Officers Manual. In addition, a written report by the delegates is to be submitted to the President thirty (30) days after the close of the AMT Annual Business Meeting.

Section 4. Delegate Fee - Elected delegates must fulfill their responsibilities to the Nevada State Society. If the state society funds allow, the delegates shall be given an delegate fee. The Board of Directors shall determine the amount of the delegate fee not to exceed guidelines established in the AMT State Officers Manual.

## ARTICLE VII LAW OF THE SOCIETY

1. The rules contained in the most current edition of Robert's Rules of Order, shall govern the Nevada State Society unless the Robert's Rules are in conflict with these bylaws or AMT directives.

2. The Nevada State Society shall in all things be governed by the Bylaws, policies, and directives of AMT.

## ARTICLE VIII AMENDMENTS

The bylaws may be amended only by a vote of two-thirds of the members in good standing present at a duly called Nevada State Society meeting or available common website, provided that all members are given thirty (30) days notice of the proposed amendments, and provided that the amendments have received prior approval by the AMT Judiciary Committee. Publication in the Nevada State Society publication shall serve as notice by mail.

These bylaws were adopted by a two-thirds vote of the members of the Nevada State State Society of American Medical Technologists present at a duly called and held meeting of such state society at \_\_\_\_\_, Nevada on \_\_\_\_\_.

APPROVED: