



CURRICULUM AND DEMOGRAPHIC INFORMATION—PHLEBOTOMY

Institution:

Address:

Address:

Contact Name:

Title:

Contact E-Mail:

Office Phone:

(Check all that Apply)

Current Certification Agency Used: AMT ASCP NCCT NHA ASPT Other (Please Name) _____

Number of Classroom Clock Hours as indicated in Catalog: _____

*OR AS REQUIRED BY STATE LAW

****Please do not indicate Credit Hours; convert Credit Hours to Clock Hours****

Is the Phlebotomy Program part of the Medical Assisting Program? Yes No

Is the Phlebotomy Program part of the Medical Laboratory Assistant Program? Yes No

Do the students complete 50 venipunctures and 10 capillary punctures as part of their training? Yes No

By checking this box, and typing my name below, I am electronically signing this document.

Date

Return this form to AMT by e-mail to srp@americanmedtech.org or fax at 847-789-9462.

CONTINUED ON PAGE 2—Minimum Program Requirements

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Org Name: _____

Minimum Program Requirements — check all areas below, under **highlighted** titles, which apply to your curriculum:

OBTAIN BLOOD SAMPLES	✓	SPECIMEN COLLECTION AND PROCESSING	✓	PROFESSIONAL COMMUNICATION	✓
Proper patient identification	<input type="checkbox"/>	Proper handling to maintain integrity	<input type="checkbox"/>	Inform patients of special test requirements	<input type="checkbox"/>
Physiological aspects of blood collection	<input type="checkbox"/>	Time/Temp requirements	<input type="checkbox"/>		<input type="checkbox"/>
Prepare patient/select proper venipuncture site	<input type="checkbox"/>	Proper station for delivery	<input type="checkbox"/>	TIME MGMT/ASSIGNMENT ORGANIZATION	<input type="checkbox"/>
Perform venipuncture and capillary punctures	<input type="checkbox"/>	Process for shipping	<input type="checkbox"/>	Read orders/requisitions	<input type="checkbox"/>
Use of proper tube draw	<input type="checkbox"/>	Instruct patient in urine/other specimen collection requirements	<input type="checkbox"/>	Set priorities for collection	<input type="checkbox"/>
Heel punctures on infants	<input type="checkbox"/>	Collection/ POCT specimens	<input type="checkbox"/>	Schedule time intervals for tolerance tests	<input type="checkbox"/>
Provide proper post care	<input type="checkbox"/>	PROFESSIONAL COMMUNICATION	<input type="checkbox"/>	Schedule time intervals for drug-dependent tests	<input type="checkbox"/>
Maintain specimen integrity	<input type="checkbox"/>	Develop/use proper and professional communication skills	<input type="checkbox"/>	Refer problems to supervisors appropriately	<input type="checkbox"/>
Follow transfusion services protocols	<input type="checkbox"/>	Proper telephone technique and etiquette	<input type="checkbox"/>	Cooperate with co-workers in the completion of assignments	<input type="checkbox"/>

CLERICAL SKILLS / DUTIES	✓	SAFETY STANDARDS / PROCEDURES	✓	LEGAL, ETHICAL AND PROFESSIONAL CONSIDERATIONS	✓
Chart/file laboratory reports	<input type="checkbox"/>	Identify appropriate regulatory and standard setting agencies	<input type="checkbox"/>	Principles of liability regarding phlebotomy practices	<input type="checkbox"/>
Enter/ retrieve/ verify patient collection data and special notations using appropriate sources	<input type="checkbox"/>	Material Safety Data Sheets (MSDS) use	<input type="checkbox"/>	Perform duties professionally, ethically and legally, adhering to criminal justice and civil rights acts	<input type="checkbox"/>
Maintain inventory levels/order and restock supplies	<input type="checkbox"/>	Employ universal/standard precautions	<input type="checkbox"/>	Employ professional conduct and appearance	<input type="checkbox"/>
	<input type="checkbox"/>	Employ infection control and isolation techniques	<input type="checkbox"/>	TERMINOLOGY, ANATOMY AND PHYSIOLOGY	<input type="checkbox"/>
	<input type="checkbox"/>	Recognize patient problems related to syncope, nausea, etc.	<input type="checkbox"/>	Basic terminology, including suffixes, prefixes and root words	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>	Basic anatomy	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>	Basic physiological systems	<input type="checkbox"/>