



## **AMT COURSE REFUND POLICY**

On-line courses are refundable within 30 days and subject to the conditions noted below.

1. No portion of the final assessment or exam has been attempted
2. A certificate of completion has not been issued
3. 50% or more of the purchased course has been completed

If all criteria are met, submit your refund request in writing via e-mail to [AMT Customer Service](#) along with an explanation for why you are requesting a refund.

No refund will be issued for:

- Failure to pass quizzes, final exams, or any other in-course assessment requirements within the allotted attempts (per course guidelines).
- Course expirations (per course guidelines).
- Course(s) no longer needed to maintain certification requirements, Certification Continuation Program (CCP).

Requested refunds that are approved may take up to 15 business days to reflect in your account. Refunds will only be issued to the same payment method used during the initial purchase.

### *Course Specific Policies*

Notwithstanding the foregoing, any course-specific terms, conditions, or policies presented during registration that may be inconsistent with the refund policy specified above, will supersede those listed in this refund policy. If you would like to inquire if there are any specific terms or policies for the course you are looking to purchase, please contact us.