

## REFERENCES FOR CMAS CERTIFICATION EXAMINATION

Competency-based, criterion-referenced examinations are not based solely on textbook information, but on the skills and competencies required for safe and successful performance as a healthcare practitioner. Nevertheless, the following resources may be useful in reviewing information required for the examination and for organizing the material for study purposes.

When selecting books, always confirm that you have the most recent editions. The references provided here may or may not represent the current editions.

In addition, do not limit your study to the resources provided here. Although the references listed below present useful information, there are a number of additional or alternative sources that are also suitable for study. The list, therefore, should be considered illustrative rather than exhaustive. The references should be available from bookstores or by contacting the publisher.

*Note: For the references provided below that address all aspects of medical office assisting (for example, Lindh, et. al.), please focus study primarily on the **administrative rather than clinical** components of those resources.*

### Textbooks

- Blesi, M., & Ferrari, V.B. (2017). Medical Assisting: Administrative and Clinical Competencies. (8th ed.). Boston: Cengage Learning. ISBN: 978-1305110700
- Booth, K, & Whicker, L. & Wyman, T. (2016). Medical Assisting: Administrative and Clinical Procedures with A&P: Administrative and Clinical Procedures with Anatomy and Physiology. (6th ed.). McGraw-Hill. ISBN: 978-1259197741
- Cohen, B.J. (2017). Medical Terminology: An Illustrated Guide. (8th ed.). Philadelphia: Lippincott Williams & Wilkins. ISBN: 978-1496318886
- Cohen, B.J., & Wood, D.L. (2019). Memmler's The Human Body in Health and Disease. (14th ed.). Philadelphia: Lippincott Williams & Wilkins. ISBN: 978-1496380500
- Erlich, A., & Schroeder, C.L. (2017). Medical Terminology for Health Professions. (8th ed.). Clifton Park: Delmar Learning. ISBN: 978-1305634350
- Fordney, M.T. (2017). Insurance Handbook for the Medical Office (14th ed.). St. Louis: Elsevier. ISBN: 978-0323316255
- Fremgen, B.F., & Frucht, S.S. (2019). Medical Terminology: A Living Language. (7th ed.). Pearson. ISBN: 978-0134701202
- Green, M.A., & Rowell, J.C. (2019). Understanding Health Insurance: A Guide to Billing and Reimbursement. 14th ed.). Clifton Park, NY: Delmar Cengage Learning. ISBN: 978-1337554220
- Krager, D. & Krager, C. (2018). HIPAA for Health Care Professionals. (2nd ed.). Clifton Park, NY: Delmar Cengage Learning. ISBN: 978-1305946064
- Lewis, M.A., Tamparo, C.D., & Tatro, B.M. (2012). Medical Law, Ethics, and Bioethics for Health Professions. (7<sup>th</sup> ed.). Philadelphia: F.A. Davis Co. ISBN: 978-0803627062
- Lindh, W., Tamparo, C., Dahl, B.M., Morris, J., & Correa, C. (2018). Comprehensive Medical Assisting: Administrative and Clinical Competencies. (6th ed.). Boston: Cengage Learning. ISBN: 978-1305964792

Martini, F.H., & Bartholomew, E.F. (2017). Essentials of Anatomy and Physiology. (7th ed.). Essex, England: Pearson Education Limited. ISBN: 978-0134098845

Proctor, D.B., Niedzwiecki, B., Pepper, J., & Madero, P. (2017). Kinn's The Medical Assistant: An Applied Learning Approach. (13th ed.). St. Louis, Missouri: Elsevier. ISBN: 978-0323353205

Sesser, J. & Westervelt, D. (2018). The Complete Medical Assistant. (1<sup>st</sup> ed.). Philadelphia, PA: Wolters Kluwer. ISBN: 978-1451194715

## Dictionaries

Dorland's Illustrated Medical Dictionary. (33rd ed.). (2019). Philadelphia: Elsevier Health Science. ISBN: 9781455756438

Mosby's Dictionary of Medicine, Nursing, and Health Professions. (10th ed.). (2016). St. Louis: Elsevier. ISBN: 978-0323222051

Taber's Cyclopedic Medical Dictionary. (23rd ed.). (2017). Philadelphia: F.A. Davis Co. ISBN: 978-0803659049

## Review Books

Cody, J.P. (2011). Comprehensive Medical Assisting Exam Review: Preparation for the CMA, RMA, and CMAS Exams. Delmar Cengage Learning. ISBN: 978-1435499140

Houser, H.J., & Sesser, J.R. (2016). Lippincott Williams & Wilkins' Medical Assisting Exam Review for CMA, RMA, and CMAS Certification. (4<sup>th</sup> ed.). Lippincott Williams & Wilkins. ISBN: 978-1451192568