



PROGRAM DIRECTORS'

Checklist for certifying students



1 Get your students started on the right path with AMT Edge.

SHARE THESE RESOURCES WITH YOUR STUDENTS VIA EMAIL, OR INCLUDE LINKS IN YOUR SYLLABUS:

- Encourage students to join the AMT Edge Student Readiness Program (americanmedtech.org/edge).
- Share AMT blog posts (americanmedtech.org/Blog/) about the importance of certification for employment and the value of a rigorous credential.
- Get the word out to your students about certification with FREE student posters, brochures and stickers. Visit form.jotform.com/AMTech2/consult-an-expert to request materials.



AMTEdge
student readiness program

2 Help students apply for certification.

DON'T MISS THESE IMPORTANT APPLICATION STEPS FOR STUDENTS

- Send students AMT's How to Apply Video (<https://youtu.be/KdWCrKgJU5E>).
- Provide them with your organization ID to link their application to your school.
- If your school pays for its students, make a bulk purchase and provide your students with a coupon code.

3 Prepare students for the certification exam.

MUST-HAVE TOOLS FOR THE CERTIFICATION EXAM

- Students can use the exam content outline as a checklist of the material that will be covered on the test and work their way through topics as they study. Find materials at americanmedtech.org/Certification/Get-Certified/tabs/3#prepare-tab.

a bulk purchase and provide your students a coupon code.

- Direct your students to AMT's practice exams* (learning.americanmedtech.org/page/practiceexams) to help ease test anxiety and boost confidence.

- Encourage students who need extra support to take a review course (learning.americanmedtech.org/page/reviewcourses).

*Bulk purchasing available.

4 Have your students schedule their exam.

Direct students to americanmedtech.org/Certification/Get-Certified/tabs/4#exam-tab to schedule their exam at a Pearson VUE testing center.

5 Track student progress with powerful reporting.

TRACKING IDEAS FOR PROGRAM DIRECTORS

AMT provides easy access to an array of reporting tools when you log into your My AMT Portal (americanmedtech.org/Login) as an authorized school representative.

- Monitor student application status, practice exam results and review course registration with AMT's detailed reporting tools.
- Use practice exam results to identify student knowledge gaps and target improvements in your curriculum.
- See pass/fail rates and compare them to national benchmarks.

6 Send AMT your students' official transcripts after graduation.

This final step in the process ensures your students complete the certification requirements and officially launch their careers.

- Submit transcripts to documents@americanmedtech.org.

RESOURCES FOR STUDENTS

See all that AMT has to offer students as they prepare for certification—from profession profiles to interactive study tools. Visit americanmedtech.org/Blog/Blog-Post/resources-for-students.

**AMT SUPPORTS STUDENTS
AND EDUCATORS**