



CCP FAQs

Q: What does CCP stand for?

A: Certification Continuation Program.

Q. Who needs to comply with CCP?

A: Those certified on or after January 1, 2006 will need to comply with CCP every three years. Also any individual certified prior to 2006 and has been recertified will also now need to comply every three years.

Q: I became certified prior to January 1, 2006. Do I have to comply with CCP?

A: No it's voluntary for those certified prior to that date as long as you have and continue to remain in good standing as an active AMT member.

Q: How often do I need to show compliance?

A: Every three years. As an example, if you were initially certified on 4/1/2016, you will need to pay your annual dues AND attest to attaining the requisite number of CCP points prior to 4/1/2019. If you fail to do so, your membership and certification will not continue past this point. As a note, you will still need to pay your 2017 and 2018 fees in order to keep your membership active throughout the three-year period. Another way to look at the timing of this example:

April 1, 2016: Initially Certified

Prior to April 1, 2017: Pay Annual Fees Prior to April 1, 2018: Pay Annual Fees

Prior to April 1, 2019: Pay Annual Fees and Complete/Submit CCP Worksheet

Q: Can I comply with the CCP program by retaking the certification examination?

A: No. Retaking of the examination in order to comply with CCP is NOT an option

Q: What are my options if I originally certified before January 1, 2006 but have not remained active for less than the past three years?

A: You will need to pay the past due annual fees.

Q: What are my options if I originally certified before January 1, 2006 but have not remained active for more than the past three years and /or have failed to comply with CCP?

A: You will need to recertify and once recertified you will need to comply with CCP requirements. ([Click here to download the recertification form](#))

Q: What documentation is required?

A: AMT encourages you to use AMTrax to track your CE and other related activities online ([Click here](#)). If CCP compliance is met through AMTrax, you will not need to do anything further, unless you are audited. For those who choose not to use AMTrax for recording purposes, AMT suggests that you keep a file with all necessary documentation. Prior to the end of your compliance period, AMT will send you an attestation form that you will need to complete and return. An example attestation form: ([Download](#)). You will NOT need to submit any other documentation or backup, unless you are included in the random audit.

Q: How long do I need to keep my supporting documentation?

A: AMT recommends you keep it for two full years beyond the 3-year CCP compliance period.

Q: How will I know whether a continuing education course or other professional activities that I am involved in will be accepted for CCP?

A: If you have any questions, please call or email AMT and we will let you know.

Q: Are there additional fees for newly certified members in regard to CCP?

A: There are no additional fees outside the normal yearly fee for all members.

Q: If I don't sign the attestation document by the date due, what happens?

A: Your certification will be temporarily suspended for a 14-day grace period. Failure to return the form before the 14-day grace period will result in the deactivation of your certification.

Q: What happens if I was out of work for a leave of absence due to an illness and cannot produce the required number of points for that three-year period?

A: AMT will require documentation from a doctor that you were out of work for an illness and you will have a one-year probationary period to obtain the required number of points.

Q: Why, if I am recertifying, does my employment only count for 6 points per year for fulltime employment?

A: The AMT Board of Directors made the decision to reduce the number of CCP points awarded for employment, effective 1/1/2016, for any new certification cycles and anyone who must recertify.

If you have any questions, please email AMT: ccp@americanmedtech.org