DISTRICT OF COLUMBIA, DELAWARE, MARYLAND (DC, DE & MD)  
STATE SOCIETY  
OF THE AMERICAN MEDICAL TECHNOLOGISTS  

BYLAWS  
PREAMBLE  

This organization shall be known as the District of Columbia, Delaware, and Maryland (DC, DE & MD) State Society of the American Medical Technologists (AMT). It shall be an organized constituent state society of AMT, advancing the standards and the professions of its certificants, and the promotion of education and social advantages and functions for its members. It shall be operated as a non-profit organization.

ARTICLE I  
MEMBERS  

All members of AMT who reside in the DC, DE & MD states holding any class of membership in AMT shall be members of the same class of this society. The voting members of this society shall be the members whose current AMT dues are paid. This society may accord affiliate membership to a person, and provide dues for such persons, pursuant to guidelines established by the AMT Board of Directors, but such members may not vote or hold office.

ARTICLE II  
DUES  

1. The annual state renewal membership fees for AMT certificants are included with AMT annual dues. State dues are refunded to the State Society from AMT.

2. All dues and other revenues of this society shall be used only for the purposes of this society and no part of such revenues shall be used for the private benefit of any member.

3. All dues and other revenues of this State Society are to be deposited in a bank acceptable to the Board of Directors.

4. A check drawn on the State Society’s account and co-signed by the President and Treasurer will be given for disbursement of all funds.

5. The President or Vice President must approve any and all business expenses incurred by members on behalf of the State Society. Valid original receipts will be submitted to the Treasurer for reimbursement to said member.

6. The disbursement of stipends for delegate to the Annual Business Meetings will be contingent on having met the State Society’s stated responsibility for a delegate.
ARTICLE III
MEETINGS

1. The DC, DE & MD State Society shall hold at least one (1) meeting of the membership each calendar year at various locations within the state to be determined by the Board of Directors.

2. Meetings notices shall be mailed to all members (by the US Postal Service or electronic mail) and posted on the DC, DE & MD State Society website at least thirty (30) days prior to the meeting.

3. Special meetings may be called at the discretion of the President or the Board of Directors. All State Society members shall be notified by regular or electronic mail fourteen (14) days in advance of the meeting.

4. The DC, DE & MD State Society may conduct official business by way of electronic communication which may include, but is not limited to, telephone conferencing, electronic mail (e-mail), “web” meeting via the internet or any other reliable method of electronic communication. The Board of Director will determine the manner in which meetings will be conducted, which may include both in person and electronic participation simultaneously. All such meeting are subject to the required notification criteria listed in 2 and 3.

5. The DC, DE & MD State Society shall establish a system to account for participants who attend via electronic means. The system shall allow such participants to verify their attendance, to hear presentations, to present and discuss resolutions, to vote and to participate in other items of business conducted during the meeting.

ARTICLE IV
OFFICERS AND DIRECTORS

1. The officers of this society shall include a President, Vice-President, Secretary and Treasurer. The Board of Directors may combine the offices of Secretary and Treasurer. These offices shall have the duties and powers usually exercised and held by such officers in associations of this type and such as shall be given them by AMT and the Board of Directors of this society.

2. The officers shall be members in good standing of AMT for at least one year prior to taking office.

3. The officers shall be elected by majority vote at the annual business meetings every other year.

4. The officers shall be elected for a two (2) year term, with no term limits. This term shall begin on January 1st of the next calendar year.
5. The Board of Directors shall plan, manage and conduct all business affairs of this society in accordance with established AMT policy.

6. The Board of Directors shall consist of the officers of this society, the Editor of the state publications and at least two (2) at-large directors. Board members shall be elected every two (2) years, with exception according to state needs. Elections will be alternate year from the state society officer elections.

7. The at-large directors shall be elected by majority vote every other year at the annual business meeting. The Editor shall be appointed by and serve at the discretion of the Board, no term limit.

8. In the event of a vacancy in the office of the President, the Vice-President shall succeed to the presidency. Any other vacancies of Board members, including elective officers, shall be filled by presidential appointment with approval of the Board of Directors.

9. The President and Secretary shall be jointly responsible for notifying AMT of elections and appointments of officers and directors immediately following such appointment and elections.

10. The Board of Directors shall meet at the request of the President, or three directors, on ten (10) days written notice. At least two meetings of the Board shall be held in each calendar year; such meetings may be held in conjunction with the meetings of the membership. A majority of the Board shall constitute a quorum.

ARTICLE V
COMMITTEES

1. Committees shall be appointed in accordance with by-laws, policies and directives of AMT. The committees of this society may consist of:
   a. Scientific Committee
   b. Publication Committee
   c. Auditing Committee
   d. Nominating Committee

2. Other committees as needed and convenient to the proper functioning of this State Society shall be appointed.

3. The President shall appoint the members of all standing committees subject to the Board’s approval.

4. The Nominating Committee shall prepare and submit a slate of candidates for election at the annual business meeting every other year. Nominations shall be open to the floor.
ARTICLE VI
LAW OF THE SOCIETY

1. The rules contained in the most current edition of Robert’s Rules of Order shall govern the society, unless the Robert’s Rules are in conflict with these bylaws or AMT directives.

2. The bylaws, policies and directives of AMT shall in all things govern the society.

ARTICLE VII
AMENDMENTS

The bylaws may be amended only by a vote of two-thirds of the members in good standing present at a duly called State Society meeting, provided that all members are given thirty (30) calendar days notice of the proposed amendments and provided that the amendments have received prior approval by the AMT Judiciary Committee.

ADOPTION OF CLAUSE

These bylaws were adopted by a two-third vote of members of the District of Columbia, Delaware, and Maryland State Society of the American Medical Technologist present at a duly called and held meeting of such State Society at __________________________
On the ___ day of __________ 2015.

Approved:

President, District of Columbia, Delaware, and Maryland State Society

________________________

Date Approved: ___________

Approved:

Judiciary Councilor: Kimberly Cheuvront, PhD

Date Approved: 11/19/2015